

REPUBLICAN MEN'S CLUB OF NORTHERN NEVADA, INC.

By-laws of the Corporation

- 1) Membership:
 - a) Regular member: Republican men age 18 and above.
 - b) Student member: Republican men attending school possessing school identification.
 - c) Associate member: Republican individuals not listed above.
 - d) The board from time to time by a simple majority vote will set membership fees per class of membership.

- 2) Guest Policy:
 - a) Regular members may invite guests to attend the Organizations monthly luncheons and other Organization functions. Propriety would dictate that members would refrain from utilizing the guest policy to circumvent individuals obtaining membership within the Organization.

- 3) Officers and Board Members Duties and Responsibilities:
 - a) President - The duties of the President shall be:
 1. Preside at all meetings of the corporation and perform all the duties usually pertaining to this office.
 2. Assume responsibility for the operation of the corporation, appoint all committees, and supervise the activity of the corporation.

 - b) Vice-President - The duties of the Vice-Presidents shall be:
 1. Assume the duties of the President when he is not available.
 2. Serve as a member of the audit committee which shall conduct and audit of the books of the corporation within the month prior to the Annual Meeting of each year, or upon replacement of the Treasurer during the year.
 3. Accomplishes such duties as may be assigned or required.

 - c) Secretary - The duties of the Secretary shall be:
 1. Keep the minutes of all proceedings and record same.

2. Send out the call to meeting for all regular and special meetings.
3. Maintain an official record of the corporation's activities.
4. Notify all officers of election.
5. Provide the names of newly elected members to the Treasurer.
6. Perform such other duties as the office may require.

d) Treasurer - the duties of the Treasure shall be:

1. Receive and safely keep all funds of the corporation.
2. Pay out the same only on order from the President.
3. Make an annual report of receipts and disbursements.
4. Prepare annual reporting forms required of the corporation by the IRS.
5. Ensure that the books of the corporation are audited by the Audit committee within the month prior to the Annual Meeting.
6. Perform such other duties as the office may require.

e) Board Member - The duties of a Member shall be:

1. Ensure that the Organizations operation is conducted in a manner to fulfill of the Purpose of the Organization.
2. Further ensure that the Organizations activities provide for the viability of the Organization.

f) Publicity Committee Chairman - Duties shall be:

1. Promote the organization in its best image to the public in order to encourage the community interest needed in carrying out the Corporations goals, benefits and operations.
2. Collect pertinent news worthy items concerning the Corporations activities and present such to the local newspapers, radio stations , T V stations and other news reporting organizations.

3. Ensure that information is distributed following each meeting and especially following the election of officers and board members at each annual meeting. Be certain to supply the names of all sponsors and a schedule of events.

g) Finance Committee Chairman - Duties shall be:

1. Coordinate and supervise all fund raising events for the corporation.
 2. Suggest fees to the Board for monthly luncheon meetings and other events.
- 4) Changes to these By-Laws: Changes may be accomplished by a 2/3 vote of the Board of Directors at a Board of Directors meeting, Regular meeting or special meeting of this organization provided that any changes have been posted on the Organizations website, the Organization having one, and a mailing detailing such change(s) be sent to each Regular member of this Organization no later than 15 days prior to any meeting where such voting shall be conducted.

Established: 29 September 2011

Update: 03 October 2011

Update: 08 April 2014